

West Bengal Tourism Development Corporation Limited

(A Govt. of West Bengal Undertaking)
Udayachal Tourist Lodge (1st floor), DG Block, Sector II, Kolkata 700091
Mail : visitwestbengal@yahoo.co.in
Website: www.wbtdcl.com

No: 543 /WBTDCL/XII-268

Dated: 24 – 05 - 2018

NOTICE INVITING e-QUOTATION

e-NIQ No- 02/WBTDCL of 2018-19(Operations).

Sub: e-Tender inviting quotations for Housekeeping Guest Supplies.

West Bengal Tourism Development Corporation Ltd operates 32 Nos. of Tourist Lodges spread all over West Bengal referred as 'WBTDCL', a Govt. of West Bengal Undertaking" invites sealed/closed quotations in Two Bid system (i.e. Technical Bid-Part A & Financial Bid - Part B) from reputed suppliers / dealers for the ("Supply of Housekeeping guest supplies for WBTDCL)" offering best institutional price and quality. Offers made should be best/lowest rates as applicable to Public Sector Cos, Govt. Depts. or Institutional bulk buyers.

Date & Time Schedule:

| Sl. No. | Events | Date & Time |
|---------|---|-----------------------|
| 2 | Date of uploading of N.I.T. & other Documents (online) (Publishing Date) | 24.05.2018-14.00 Hrs, |
| 3 | Documents download/sell start date (Online) | 24.05.2018-15.00 Hrs, |
| 4 | Documents download/sell end date (Online) | 05.06.2018-16.30 Hrs, |
| 5 | Bid submission start date (On line) | 24.05.2018-15.30 Hrs, |
| 6 | Bid Submission closing (On line) | 05.06.2018-16.30 Hrs, |
| 7 | Date of opening of Technical Bid (online) | 08.06.2018-11.00 Hrs, |

2. Tender consisting of following documents:

| S.No. | Particulars A | Annexure |
|-------|---|----------|
| 2.1 | General Terms & Conditions | I |
| 2.2 | Qualification criteria for Bidders | II |
| 2.2 | Specifications Of the Material | III |
| 2.3 | Certificate for unconditional acceptance of Terms & Conditions, specifications of the tender. | IV |
| 2.4 | Technical Bid Form- Part A. | V |
| 2.6 | List of quarterly requirement | VI |

3. Instruction to Bidders:

3.1 Cost of Bidding:

The bidder shall bear all costs associated with the preparation and submission of its bid, and the authority will in no case be responsible or liable for these costs, regardless of the conduct or the outcome of the bidding process.

3.2 The Bidding Documents:

3.2.1 The equipments, product and services required, bidding procedures and contract terms are prescribed in the bidding documents.

3.2.2 The bidder is expected to examine all instructions, forms, terms and specifications in the bidding documents. Failure to furnish all information required and/or False/Incorrect information and/or submission of bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in rejection of its bid.

3.2.3 Bidders are advised to submit bids based strictly on the terms & conditions and specifications contained in the Tender Document and not to stipulate any deviations.

3.2.4 Each bidder shall submit only one bid. A bidder who submits more than one bid will be rejected. Alternative bids will not be accepted.

3.2.5 The authority shall not be responsible for any postal delay about non-receipt /non- delivery of the documents.

3.3 Procedure for Submission of Bids:

General guidance for e-Tendering:

a) Digital Signature certificate (DSC):

Each agency is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the Web Site stated in Clause A.1. above. DSC is given as a USB e-Token. The contractor can search & download N.I.T. & Tender Document(s) electronically from computer once he logs on to the website mentioned in Clause A.1. using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

b) Submission of Tenders:

Tenders are to be submitted through online to the website www.wbtenders.gov.in in two folders at a time for each work, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

(I) Technical Proposal:

The Technical proposal should contain scanned copies of the following in two covers (folders).

Statutory Cover containing the following documents: FEE DETAILS

- *Non-statutory Cover Containing the following documents:*

- The bidder must upload the following documents

| | |
|-----|---|
| (a) | Trade License |
| (b) | Address proof of Kolkata Functional Office. |
| (c) | Service Tax Registration Certificate |
| (d) | PAN Card |
| (e) | Testimonial from at least two clients |
| (f) | P Tax Registration Certificate |
| (g) | Filled up Format 1 – Declaration of Acceptance of Terms and Conditions |
| (h) | Current Sales Tax & Income Tax clearance Certificate |
| (i) | GST number |
| (j) | Photos of samples in pdf format (Original samples to be submitted to this office on the day of Technical Bid or may be sent with proper nomenclature before that) |

(II) Financial Proposal:

- The Financial proposal should be submitted online.
- The financial proposal should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The agency is to quote the rate (Presenting Above / Below / At per) online through computer in the space marked for quoting rate in the BOQ

(III) Technical Proposal (On line)

The Technical proposal should contain scanned copies of the following in two covers (folders).

*N.I.T. (download properly and upload the same Digitally Signed). **The rate will be quoted in the B.O.Q.** Quoted rate will be encrypted in the B.O.Q. under Financial Bid. **In case quoting any rate in the tender is liable to be summarily rejected.***

1) NIT with Special terms & conditions and specification of works.

(b). Non-statutory Cover Containing the following documents:

- i. Professional Tax (PT) deposit receipt challan for the financial year 2017-18, Pan Card, IT, Saral for the Assessment year 2017-18, GST No, P.F. registration certificate.*
- ii. Registration Certificate under Company Act. (if any).*
- iii. Registered Deed of partnership Firm / Article of Association & Memorandum.*

3.4 Earnest money deposit (EMD)

- All bids must be accompanied by an earnest money in the tune of **Rs.20, 000/- (Rupees Twenty thousand)** in the form of NEFT or RTGS in favor of West Bengal Tourism Development Corporation. No interest shall be paid on the earnest money under any circumstances.
- The earnest money of the bidder(s), who fail(s) to qualify for the technical bid, will be returned automatically to their a/c of the authorized representative of the bidder by online process.
- The draft of earnest money to the bidder(s), who fail(s) to qualify for the commercial bid, will be returned by the authority to the authorized representative of the bidder against a proper receipt or will be sent by the registered post at the mailing address of the bidder as specified in the bid within 30 days after completion of technical bid evaluation.
- The bid security should be refunded to the successful bidder on receipt of Performance Security in time.
- No interest shall be paid on the earnest money under any circumstances. The bidder who fails to deposit the same, if informed by the WBTDC, before opening the bid may be disqualified for the bidding process.

The EMD may be forfeited:

- a. If a Bidder withdraws or modifies or amends its tender or impairs or derogates from its bid during the bid validity period specified by the authority in the Bid; or
- b. In the case of a successful Bidder, if the Bidder fails;
- c. To sign the Contract in accordance or
- d. To furnish Bank Guarantee for contract performance.

Exemption from payment of EMD and Security Deposit (SD): It may be noted that Exemption from payment of EMD and SD shall be available only to those SSI Units in India which are registered with the NSIC under its single point registration scheme up to the monetary limit as specified by the NSIC in their favour. The tenderer(s) are required to attach a self attested copy of the NSIC valid certificate granted by the NSIC in their favour wherein the specific production unit/item registered

along with the monetary limit for which the SSIC unit has been covered. It may also be noted that this benefit would only be extended to those units which were registered with NSIC as on date of closing of the tender.

3.5 Security Deposit for Order completion / Performance Warranty:

- (i) The successful Tenderers shall furnish Security Deposit towards performance of WO/products equal to **Rs 1,00,000.00 (Rupees One Lakh only)** within 15 days of receipt of WO / Starting supply of material. SD may be in the form of Bank Guarantee or Demand Draft/Cash Receipt only.
- (ii) In case, SD is in the form of Bank Guarantee, the BG shall be valid for contract period plus 3 months more time.
- (iii) The cost of submission of the SD or BG would be borne by the successful bidder.
- (iv) SD will not carry any interest.
- (v) SD will be refunded only on successful completion of contract period and all contractual obligations. In case, there is any lapse or unsatisfactory performance affecting the reputation of WBTDC and / or affecting the regularity and efficiency of its service, the applicable penalties shall be deducted from SD.

3.6 Place of opening of technical bid:

Office of Managing Director, West Bengal Tourism Development Corporation, Udayachal, Salt Lake.

The Technical Bids shall be opened on the due date /time of the tender.

Tenderers who wish to attend tender opening may do so OR send their representative with authorization letter on their Company's letterhead signed by their authorized signatory which should be produced at the time of opening of tender at above address/time.

'WBTDC' reserves the right to reject any tender in part or full or annul the tender process without assigning any reason.

The Financial Bids of only technically suitable vendors will be opened thereafter on specified date/time will be advised to the qualifying vendors. No enquiries/correspondence shall be entertained in this regard.

**Sd/-
Managing Director,
WBTDC**

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General Terms and Conditions

1. WBTDCL means West Bengal Tourism Development Corporation Ltd.
2. The "Tenderer/Bidder" and / or "Party", as used in the Tender document, shall mean the one who has signed the tender form and submitted the quotation in response to our tender.
3. It is further clarified that individual signing the tender or other documents in connection with the tender must certify whether he signs as:
 - (i) A "Sole Proprietor" of the firm or constituted attorney of such sole proprietor.
 - (ii) A partner of the firm if it is a partnership must have authority to refer to arbitration, disputes concerning the business of the partnership either by virtue of the partnership agreement or a Power of attorney. In the alternative, the tender should be signed by all the Partners.
 - (iii) Constituted attorney of the firm, if it is a Company.
 - (iv) Authorized signatory of the firm.
4. The tenderer must study the tender documents carefully. Submission of tender shall be deemed to have been done after careful study and examination of the tender documents with full understanding of its implications
5. **The following are to be noted :**
 - 5.1 The financial bids of only those tenderers, who qualify in the Technical Bid evaluation, would be opened, as per specified date and time.
 - 5.2 **The technical bid should not contain any indication of the price.**
 - 5.3 In case, the price quoted is indicated in the technical bid, the quotation will be rejected without any reference to the tenderer. No correspondence will be entertained in this regard.
 - 5.4 The price quoted should remain valid for acceptance of 'WBTDCL' for a minimum period of 01 year from the date of opening of the Technical bid.
 - 5.5 'WBTDCL' reserves the right to accept or reject any / all offers without assigning any reasons.
 - 5.6 'WBTDCL' reserves the right to award the contract to one or more tenderers.
 - 5.7 In the event of default, 'WBTDCL' reserves the right to cancel the order and to claim damages from the successful tenderer, and also reserves the right to award the contract to another party at the cost and risk of the successful tenderer.
 - 5.8 If you are already on rate contract for supply of this item with any unit of 'WBTDCL' / any other Govt. Department(s), the same should be clearly indicated and rates quoted by you to 'WBTDCL' should not be higher than the same.

6. Payment:

- 6.1 The normal terms of payment are 30 days credit from the date of receipt of material / bills.
- 6.2 Deduction of Govt. taxes at source shall be done as per Govt. rules as applicable from time to time.
- 6.3 No advance payment shall be made in any case.
- 6.4 During the period of Work order, if there is any change in Govt. Tax policy, the same will be applicable on the quoted base price. However, no other change in the quoted price is permissible.

7. Base for Quoted Price & validity:

- 7.1 Rates quoted should be FOR delivery basis at different Tourist Lodges of WBTDC.
- 7.2 The quoted rates shall include all the costs due to Packing, Transportation & freight, handling, insurance etc. and should mention the applicable tax percentage for each item separately.
- 7.3 Your quotation must be valid for at least 1 year days from the due date for our consideration and acceptance.
- 7.4 The agreed rates as mentioned in our WO shall remain fixed for a period of 12 months from the date of WO and no increase in price, due to whatsoever reason, will be allowed irrespective of the change in our requirement.
- 7.5 Further, no price increase will be accepted during the term of the contract, except on account of statutory taxes, if any, that may be imposed by the govt.
- 7.6 The successful tenderer would pass on to 'WBTDC', the benefit of reduction in statutory taxes / levies, if any, that may arise during the term of the contract.

8. Validity of the contract / Quantities:

- 8.1 The validity of the WO/ contract would be **one year** from the date of Work Order.
- 8.2 The successful tenderer would be required to supply additional quantities over and above that indicated in the Work Order, if required, during the subsistence of the contract, on the same rates and terms and conditions as per the contract.
- 8.3 The WO/Contract will initially be for a period of One year/ for quantities mentioned, and can be extended further by one more year or for period / quantity / terms as mutually agreed upon.

9. Technical clarifications:

For any clarifications, please contact:

The Dy. General Manager (Operations), Tel :033 23585189

10. Penalties:

- 10.1 **Liquidated damages/ late delivery:** - Timely delivery is the essence of the Contract. In case of delay in deliveries, or not conforming to other terms, liquidated damages will be charged from the defaulting tenderer at the rate of ½% (half percent) per week or part thereof of the value of delayed supplies subject to maximum of 5% of the value of the delayed supplies.

In case, the supply is not made on the prescribed date/time, 'WBTDc' reserves the right to get the item supplied through a third party at the "COST & RISK" of the supplier.

10.2 'WBTDc' further reserves the right to cancel the Work Order in the event of delayed deliveries, and to issue a fresh Work Order on any other source at the "cost and risk" of the tenderer.

10.3 Rejection of Supplies: The supplies not matching the specifications of the tender shall be rejected at the time of inspection and returned to the tenderer at their cost and risk. Such supplies shall be replaced free of charge within the same day by the tenderer.

11. Self certification of quality: Successful tenderer shall have to inspect the material to be supplied at his end in conformance to the specifications laid down in the order.

12. Exit Clause / Termination of Work Order (WO)/Contract:

The Work Order may be terminated under the following circumstances:

12.1 'WBTDc' reserves the right to terminate the Contract / cancel the WO by giving one month written notice but without assigning any reason.

12.2 In the event of unsatisfactory performance in terms of quality/delivery etc, 'WBTDc' reserves the right to cancel the Contract / WO at a short notice and make alternative arrangement, with a right reserved, to recover the additional cost incurred from such defaulting supplier.

12.3 If there is a change in 'WBTDc' requirement, the WO shall be terminated with one months' advance notice but without any liability on 'WBTDc'.

13. Agency Clause:

The bids would be accepted from the Principals / distributor / Dealer/ Merchant.

14. Delivery of Right Quantities & Quality of the Material:

14.1 The tenderer shall be required to deliver the **Housekeeping guest supplies** at the different Tourist Lodges of WBTDc on as and when required basis as per the instructions from Stores Department/F&B Department.

14.2 Our exact requirements will be intimated to you in advance by this office or respective Managers of Tourist Lodges. Timely delivery of indented quantities is the essence of the WO. No variation in the quantity or quality will be acceptable. In case of any variation, WBTDc may decide to levy penalty as applicable.

15. Rejection of Tender: Bids may be rejected, based on any one of the following reason:-

15.1 Receipt of offers by fax/email.

15.2 Receipt of offers after the due date and time of the tender.

15.3 Non compliance of Technical parameters.

15.4 Non acceptance of General Terms and Conditions of the tender.

15.5 In case the tender offer is conditional.

16. Award of WO/Contract: The Work order / contract shall be awarded to the successful Bidder who had quoted L-1 Rates.

17. Status/ Type of the Tenderer: The Tenderer has to mention in the Technical Bid Form Part A about his status i.e. whether they are applying as Principal or distributors/ dealer/

Merchant, as the case may be and has to submit the documents as per status. The offer of middlemen and those who are not in the line will not be entertained.

18. **Arbitration:** - Any dispute or difference whatsoever arising between the parties out of or relating to the interpretation, application, meaning, scope, operation or effect of this contract or the validity or the breach thereof, shall be referred to "Principal Secretary, Tourism Department, Govt. of West Bengal for settlement and the award made in pursuance thereof shall be binding on the parties.

19. **Jurisdiction:** Any dispute whatsoever shall be subject to within the jurisdiction of Kolkata Courts only.

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QUALIFICATION CRITERIA FOR BIDDERS

A: PREQUALIFICATION CRITERIA FOR BIDDERS: The prospective bidders / tenderers who fulfill the following pre-qualification requirements and provide information and supporting documents shall be eligible for the above tender:

1. The tenderer **must** be experienced Principal or distributor / dealer / Merchant of **Housekeeping Guest Supplies items for last two to three years**. A list of Purchasers together with the order copies to be enclosed in support of experience. Also, In case of Dealer/ Distributor of manufacturer, a copy of certificate is to be enclosed in addition.

2. The tenderer must have GST, PAN /GIR No. Self Certified copy of each to be enclosed.

3. The tenderer should have an average turnover of **Rs. 10 lacs per year for last two Financial Yrs.** Self Certified copies of Bank account Statement to be enclosed in support.

4 The tenderer must also enclose signed copy of undertaking of General Terms & Conditions, work scope along with the Technical Bid Form -Part A, as proof of unconditional acceptance of specifications, all Terms and Conditions of the Tender.

7. Copy of documentary proof as required above must be furnished along with technical bid and replies such as “Applied for” or “under process” shall not be acceptable. In such cases and in case of not furnishing required information and documents with the technical bid, the tender shall be rejected.

8. All the agencies willing to participate in the quotation are requested to upload the softcopy of the sample of toilet kit etc and also requested to submit physically at this office on or before the date of opening of Technical Bid, for Evaluation of the products by official committee. Organisation with substandard quality of products/or products not matched with the specification laid in tender will be deemed disqualified.

B: TECHNICAL EVALUATION CRITERIA:

8.1 Technical bids of the responding tenderers shall be evaluated based on the parameters mentioned in the tender and based on the information and supporting documents submitted by the tenderers.

8.2 In case any of the terms have not been completed by the tenderer, their offer shall be technically rejected.

C: FINANCIAL BID EVALUATION CRITERIA:

9.1 Price Bids of only those tenderers, who qualify in technical bid, shall be opened.

9.2 The price comparison shall be made in respect of only technically qualified tenderers for the total cost as mentioned in financial bid form and after following loading criteria, if applicable.

9.3 Based on above comparison, the lowest offer would qualify as successful bidder in this tender.

ANNEXURE – III

West Bengal Tourism Development Corporation Limited

(A Govt. of West Bengal Undertaking)

Udayachal Tourist Lodge (1st floor), DG Block, Sector II, Kolkata 700091

Mail : visitwestbengal@yahoo.co.in

Website: www.wbtdcl.com

SPECIFICATIONS OF HOUSEKEEPING GUEST SUPPLIES

- a. The approx. quantities required on quarterly basis are given on Annexure VI and needs to be delivered at the concerned Tourist Lodge. Subsequent deliveries on the basis of requirement from the lodges would be intimated in writing and needs to be delivered within 07 days notice.
- b. The quantities supplied should be inspected, weighed etc, by the supplier before delivery of same.
- c. The quality supplied should match the given specification all the time.
- d. 'WBTDCL' reserves the right to reject any supplies for not confirming to the final approved sample/required standard /specification at its discretion and such a decision shall be final and binding on the Tenderer. The Tenderer shall have to collect the rejected goods from the Delivery point failing which WBTDCL reserves the right to purchase the goods from any other source and recover the cost from the Tenderer.
- e. The samples shall be submitted to WBTDCL free of charge with the quotation or when called for. It is of utmost importance that the supplies conform strictly to the final approved sample and specifications.
- f. In the event of transpiring that the material delivered is not in accordance with the approved sample, the entire quantity will be rejected and the Tenderer will be responsible for replacing the rejected material with supplies conforming to proper specification and /or reimbursing the Company for loss sustained on this account.
- g. The tenderer has to ensure that the material have packing/ expiry date, wherever applicable.
- h. Timely Supply will be the essence of the contract and if the material is not delivered within the specified period, 'WBTDCL' reserves the right to purchase the goods from alternate source at the 'cost & risk' of defaulting tenderer/supplier.
- i. The exact daily / weekly / monthly / requirements in case of term contracts will be communicated 12 hours in advance either in writing or over the telephone to the supplier. However, the successful tenderer should be prepared to make delivery at a shorter notice.
- j. The prospective bidder need to apply for the Tender as a whole and NO part bidding would be admissible (Prospective bidder need to apply for all the Lodges. Moreover the bidder needs to supply all the items as given in the price bid list.
- k. Logo of WBTDCL and other relevant details as approved by WBTDCL needs to be inscribed in the containers/ Packets

Specification of Items

Quarterly requirement of Housekeeping Guest supplies on as when required basis

| S.No. | Name of the item/specifications | Unit | Qty. |
|-------|---|------------|------|
| 1. | Soap small 15 gm. White (TMF +70%) packed in box with with offset printing in ITC cyber excel board-300 gsm without lamination | 01 Nos | • |
| 2. | Shampoo Herbal 20 ml duly packed in transparent seamless bottle with fliptop cap and name/logo printed | 01 Nos. | • |
| 3. | Moisturizer Herbal 20 ml duly packed in transparent seamless bottle with fliptop cap With name/logo printed | 01 Nos | • |
| 4. | Dental Kit : Branded Tooth Brush(Promise/Colgate or similar & branded tooth Paste, 10 gms pack (Meswak/Colgate or similar) packed in Box with offset printing in ITC cyber excel board-300gsm without lamination | 01 Set | • |
| 5. | Comb length 7 in, wt 11 gm, white packed in milky zipper plastic pouch with name/logo | 01 Nos | • |
| 6. | Shower Cap in packet/box as per sample | 01 Nos | • |
| 7. | Shaving Kit: Branded Razor(Supermax/Gillette or similar) & Branded Shaving gel in 3-4 gms sachet(Supermax/Gillette or similar) packed in Box with offset printing in ITC cyber excel board-300gsm without lamination | 01 | • |
| 8. | Slippers: Open toe with 4-5mm anti-skid sole. White coloured | 01 | • |
| 9. | Slippers option 2: Closed toe with 4-5mm anti-skid sole. White coloured | 01 | • |
| 10. | Wooden Pencil :with name inscribed | 01 | • |
| 11. | Note pad: 5in X 8 in with 6 pages inside with name inscribed | 01 | • |
| 12. | Plastic kit bag to hold the materials(1-5): Length 9 in, W-5.5 in with plastic zip lock, thickness of plastic 15 mm and single colour print on it | 01 | • |
| | • As per list in Annexure VII | | |

Note:-

- i. All the items should be Hotel Pack with our Logo/ name where-ever possible.
- ii. Designs to be approved from this office
- iii. The above mentioned quantities are indicative only and are subject to increase/decrease depending upon the actual operational requirements prevailing from time to time
- iv. Refer to Annexure VII for tentative quantity and Tourist Lodge locations.

Signature: _____

Name & Designation: _____

Co Name & Seal: _____

Date : _____

Place : _____

Certification by the bidder:

It is also certified that there are no hidden costs to 'WBTD' over and above the price as indicated above.

It is agreed that the benefit of reduction in statutory govt. taxes/ levies, if any, arising during the term of the contract, if awarded in our favour, would be passed on to 'WBTD'.

Signature : _____

Name & Designation: _____

Co Name & Seal : _____

Date : _____

Place : _____

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**CERTIFICATE FOR UNCONDITIONAL ACCEPTANCE OF TERMS & CONDITIONS OF THE TENDER
(TO BE SUBMITTED WITH TECHNICAL BID- PART A) ON TENDERER'S LETTER HEAD)**

To,

The Managing Director,
West Bengal Tourism Development Corporation Ltd,
DG Block, Sector-II, Saltlake, Kolkata-700091.

Dated: _____

Sir,

Sub: **C E R T I F I C A T E** FOR UNCONDITIONAL ACCEPTANCE OF TERMS & CONDITIONS,
SPECIFICATIONS OF THE TENDER No._____, Dated:_____, Last Date of submission:
_____ for Supply Housekeeping Guest Supplies for West Bengal Tourism Development
Corporation Ltd.

It is certified that we have studied and understood and hereby agree for all terms and conditions
and specifications of the subject Tender issued by “WBTDCL” for Supply of **HOUSEKEEPING
GUEST SUPPLIES** at various Tourist Lodges.

COMPANY SEAL

AUTHORISED SIGNATORY

West Bengal Tourism Development Corporation Limited

(A Govt. of West Bengal Undertaking)

Udayachal Tourist Lodge (1st floor), DG Block, Sector II, Kolkata 700091

Mail : visitwestbengal@yahoo.co.in

Website: www.wbtdcl.com

TECHNICAL BID FORM – PART A

| | | | |
|----|---|--|---------------------------------------|
| 1 | Name of Agency | Supply of HK guest supplies on as & when required basis. | |
| 2 | Name of the Bidder / Co. | | |
| 3 | Status of the Bidder i.e. Whether applying as a Principal/Auth. Distributer/dealer/Merchant. Documentary proof to be enclosed. (Must) | | |
| 4 | Complete Address of the bidder/Co. | | |
| 5 | Telephone No. / Mobile No. / Fax No. /email ID | | |
| 6 | Name of Contact Person & mobile. | | |
| 7 | Whether copy of latest electricity bill of bidder / Co. enclosed. (Must) | Yes / No | |
| 8 | Whether EMD of Rs. 20000/- enclosed. Original DD/Cash receipt to be enclosed. (Must) | Yes/No | DD/Cash Receipt No. Date..... |
| 9 | Whether EMD exemption sought, if yes, attach valid requisite regn. certificate | Yes/No | |
| 10 | Whether Tenderer (Principal/ Distributor/ Dealer/Merchant.) is having 2-3 years experience in relevant trade/business, (Must) . Note: -list of Purchasers together with the order copies to be enclosed in support of experience. | Yes/No | |
| 11 | Whether having PAN/GIR regn. No. A self attested copy to be enclosed. (must) | Yes/No | Regn No..... Date..... |
| 12 | Whether Tenderer is having an average turnover of Rs. 10Lacs per year for last 02 Fin yrs. Self Certified copy of Company's Bank Account statement to be enclosed in support for verification. (Must) | Yes/No | 2016-17: Rs..... 2017-18: Rs..... |
| 13 | Whether having Sales Tax / TIN No. / C.S.T regn., Self attested copy to be enclosed. (must) | Yes/No | |
| 14 | Whether Certificate for unconditional acceptance of all the terms & conditions, specifications of the tender on the Bidder's letter head enclosed as per format (Annexure-IV). (Must) | Yes/No | |
| 15 | Whether having Trade Licence (Must) | Yes/No | |
| 16 | Whether details of institutional customers enclosed. (Opt) | Yes/No | |
| 17 | Has your company been Black Listed by any agency of the /WBTDCL or elsewhere? If yes, please give details. | Yes / No | If yes, details. |

| | | | |
|----|--|--|--|
| 18 | Any other information which you feel would qualify you to be enlisted in your list of suppliers. | | |
|----|--|--|--|

Undertakings: To be agreed & signed by the tenderer(S)

1. It is confirmed that we have the capability & capacity to supply the material for which we have quoted rates in the Financial Bid Form – Part –B as per terms & conditions of the tender.
2. It is also confirmed that we have carefully gone through and have understood and hereby agree to abide by all the General Terms & Conditions and Specifications governing the tender.
3. It is also confirmed that I am authorized to sign the tender documents and the information given is true and correct to the best of my knowledge and belief and nothing material is concealed.
4. It is also confirm that the documents attached in support of the details filled in the Technical Bid Part – (A) above are correct.

Signature: _____

Name & Designation: _____

Co. Name & Seal: _____

Mobile No._____

Date: _____

Place: _____

ANNEXURE- VI**West Bengal Tourism Development Corporation Limited**

(A Govt. of West Bengal Undertaking)

Udayachal Tourist Lodge (1st floor), DG Block, Sector II, Kolkata 700091Mail : visitwestbengal@yahoo.co.inWebsite: www.wbtdcl.com**Housekeeping Items Requirements for Tourist Lodges - Estimated for 3 Months**

| Sl No | Name of Tourist Lodges | Address & Ph No | No of Rooms | Requirements For 3 months | | | | | | | | | | |
|-------|-----------------------------------|--|-------------|---------------------------|---------|------|-------------|------------|----------|---------------|-----------|------------|-------------|---------------|
| | | | | Soap | Shampoo | Comb | Moisturiser | Dental Kit | Slippers | Wooden pencil | Note book | Shower cap | Shaving kit | Zipper packet |
| 1 | Bakkhali Tourist Lodge | P.O LAXMIPUR – PRABARTAK DIST: SOUTH 24-PARGANAS, PIN-743357 PH: (03210) 225260 Mobile: 9732510150 | 14 | 2000 | 1000 | 1000 | 1000 | 2000 | 2000 | 1000 | 1000 | 500 | 500 | 2500 |
| 2 | Diamond Harbour, Sagarika | P.O-DIAMOND HARBOUR, DIST: SOUTH 24 PARGANAS, PIN: 743331, PH: (03174) 255262 TELEFAX: (03174) 255242, MOBILE: 9732510035 | 38 | 5000 | 2500 | 2500 | 2500 | 5000 | 5000 | 2500 | 2500 | 1000 | 1000 | 5200 |
| 3 | Sajnekhali Tourist Lodge | SUNDERBANS, P.O-PAKHIRALAYA, P.S GOSABA, PIN-743379 PH: (03218) 214960, MOBILE: 9732509925 | 24 | 1200 | 600 | 600 | 600 | 1200 | 1200 | 600 | 600 | 200 | 300 | 1500 |
| 4 | Digha Tourist Lodge | P.O-DIGHA, DIST: EAST MEDINIPUR, PIN: 721428, PH: (03220) 266255 TELEFAX: (03220) 266255, MOBILE: 9732510134 | 28 | 2800 | 1400 | 1400 | 1400 | 2800 | 2800 | 1400 | 1400 | 500 | 500 | 3200 |
| 5 | Rupnarayan Tourist Lodge, Gadiara | P.O: DAKSHIN SHIBPUR, GADIARA, DIST: HOWRAHPIN-711314, PH (03214) 263125, MOBILE: 9732510076 | 32 | 2500 | 1200 | 1200 | 1200 | 2500 | 2500 | 1200 | 1200 | 500 | 500 | 2700 |

| | | | | | | | | | | | | | | |
|----|------------------------------|---|----|------|------|------|------|------|------|------|------|------|------|------|
| 6 | Rani Shiromoni Paryatak Abas | DAKBUNGALOW ROAD, P.O-& Dist, MEDINIPUR (WEST), PIN- 721101 PH: (03222) 266588 TELEFAX: (03222) 266588, MOBILE: 9732510074 | 12 | 1300 | 750 | 750 | 750 | 1300 | 1300 | 750 | 750 | 200 | 200 | 1500 |
| 7 | Jhargram Tourist complex | Jhargram, Paschim Midnapore P.O. Midnapore, PIN 721101 Mobile : 7477424854 | 22 | 1800 | 900 | 900 | 900 | 1800 | 1800 | 900 | 900 | 500 | 500 | 2000 |
| 8 | Santiniketan Tourist Lodge | BOLPUR, DIST: BIRBHUM, PIN: 731204 PH: (03463) 252398, 252699 TELEFAX: (03463) 252398, MOBILE: 9732100920 | 38 | 6000 | 3000 | 3000 | 3000 | 6000 | 6000 | 3000 | 3000 | 1000 | 1000 | 6200 |
| 9 | Rangabitan, Santiniketan | P.O. 731236, Amarkutir Society Rd, Sriniketan, West Bengal 731204; Ph 86979 84960 | 20 | 2500 | 1300 | 1300 | 1300 | 2500 | 2500 | 1300 | 1300 | 500 | 500 | 2700 |
| 10 | Bishnupur Tourist Lodge | P.O-BISHNUPUR, DIST: BANKURA, PIN-722122 PH: (03244) 252013 Mobile: 9732100950 | 27 | 3200 | 1600 | 1600 | 1600 | 3200 | 3200 | 1600 | 1600 | 500 | 500 | 3400 |
| 11 | Pathik Motel Durgapur | GANDHI MORE, P.O-: DURGAPUR, DIST: BARDHAMAN, PIN: 713216 PH: (0343) 2546399, 2545768 TELEFAX: (0343) 2546399, MOBILE:9732100930 | 26 | 2500 | 1300 | 1300 | 1300 | 2500 | 2500 | 1300 | 1300 | 500 | 500 | 2700 |
| 12 | Maithon Tourist Lodge | P.O-KALYANESWARI, DIST: BARDHAMAN, PIN: 713369 Telefax: (0341) 2523894, MOBILE:9732100940 | 12 | 1300 | 750 | 750 | 750 | 1300 | 1300 | 750 | 750 | 200 | 200 | 1500 |
| 13 | Berhampore Tourist Lodge | 48 KN Road. P.O: BAHARAMPUR, DIST: MURSHIDABAD 742101 telefax: (03482) 259711 MOBILE: 9732510031 | 21 | 1800 | 900 | 900 | 900 | 1800 | 1800 | 900 | 900 | 500 | 500 | 2000 |
| 14 | Malda Tourist Lodge | P.O-& DIST: MALDA, Near Rathbari More, PIN- 732101 PH: (03512) 220911, MOBILE: 9733008792 telefax: (03482) 259711 MOBILE: 9732510031 | 15 | 1900 | 950 | 950 | 950 | 1900 | 1900 | 950 | 950 | 300 | 300 | 2000 |

| | | | | | | | | | | | | | | |
|----|--------------------------|---|----|------|------|------|------|------|------|------|------|-----|-----|------|
| 15 | Raigunj Tourist Lodge | P.O- MADHUPUR, DIST: UTTAR DINAJPUR pin 733134 PH: (03523) 225915, MOBILE: 9733008791 | 15 | 1900 | 950 | 950 | 950 | 1900 | 1900 | 950 | 950 | 300 | 300 | 2000 |
| 16 | Teesta Paryatak Abas | SJDA COMPOSITE COMPLEX (NEAR BDO OFFICE), P.O-DEANGUAJHAR, DIST: JALPAIGURI, PIN: 735121 PH: (03561) 256158, MOBILE: 9733008794 | 16 | 800 | 400 | 400 | 400 | 800 | 800 | 400 | 400 | 100 | 100 | 1000 |
| 17 | Mainak | Tenzing Norgay ROAD, SILIGURI, P.O. Pradhannagar DIST: DARJEELING, PIN: 734003 PH: (0353) 2513986 TELEFAX: (0353) 2512859 . MOBILE: 9733008780 | 43 | 3500 | 1800 | 1800 | 1800 | 3500 | 3500 | 1800 | 1800 | 500 | 500 | 3700 |
| 18 | Malbazar | P.O-MAL, DIST: JALPAIGURI, PIN-735221 TELEFAX: (03562) 255183 MOBILE: 9733008793 | 18 | 1500 | 800 | 800 | 800 | 1500 | 1500 | 800 | 800 | 200 | 200 | 1700 |
| 19 | Batabari Tourist Complex | Batabari, Dist Jalpaiguri West Bengal 735206 Ph: 9733008793 | 10 | 1000 | 500 | 500 | 500 | 1000 | 1000 | 500 | 500 | 100 | 100 | 1200 |
| 20 | Tilabari Tourist Complex | NH717, Tilabari, PS Meteli, PO Batabari Dist Jalpaiguri aWest Bengal 735206; Ph 8697984959 | 10 | 1000 | 500 | 500 | 500 | 1000 | 1000 | 500 | 500 | 100 | 100 | 1200 |
| 21 | Murti Tourist Resort | Dhupjhora, PO Batabari, Dist Jalpaiguri, PIN 735206; Ph: 9874053292 | 26 | 3200 | 1600 | 1600 | 1600 | 3200 | 3200 | 1600 | 1600 | 500 | 500 | 3400 |
| 22 | Jaldapara Tourist Lodge | P.O-MADARIHAT, DIST: Alipurduar, PIN: 735220 TELEFAX-(03563) 262230, MOBILE: 9733008795 | 34 | 4000 | 2000 | 2000 | 2000 | 4000 | 4000 | 2000 | 2000 | 800 | 800 | 4200 |
| 23 | Jayanti Tourist Lodge | PO Jayanti, Dist Alipurduar 735227 9874339000 | 9 | 600 | 300 | 300 | 300 | 600 | 600 | 300 | 300 | 100 | 100 | 800 |
| 24 | Kurseong Tourist Lodge | P.O-KURSEONG, DIST: DARJEELING, PIN: 734203PH: (0354) 2345608, TELEFAX: (0354) 2345608, MOBILE: 9733008779 | 16 | 1800 | 900 | 900 | 900 | 1800 | 1800 | 900 | 900 | 300 | 300 | 2000 |

| | | | | | | | | | | | | | | |
|----|--|---|----|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| 25 | Kalimpong, Morgan House | P.O-KALIMPONG, DIST: DARJEELING, PIN: 734301 TELEFAX: (03552) 283292, MOBILE: 9733008776. | 14 | 1900 | 950 | 950 | 950 | 1900 | 1900 | 950 | 950 | 300 | 300 | 2000 |
| 26 | Hill Top Tourist Lodge | P.O-KALIMPONG, DIST: DARJEELING, PIN: 734301; PH: (03552) 255654, Mobile : 9836621300 | 9 | 1500 | 700 | 700 | 700 | 1500 | 1500 | 700 | 700 | 300 | 300 | 1700 |
| 27 | Tashiding, Kalimpong | P.O-KALIMPONG, DIST: DARJEELING, PIN: 734301; TELEFAX: (03552) 255384, MOBILE: 9073336408 | 5 | 600 | 300 | 300 | 300 | 600 | 600 | 300 | 300 | 100 | 100 | 800 |
| 28 | Darjeeling Tourist Lodge | BHANU SARANI, P.O: DARJEELING, DIST: DARJEELING, PIN: 734101 PH: (0354) 2254412 TELEFAX: (0354) 2254412, MOBILE: 9733008775 | 32 | 5000 | 2500 | 2500 | 2500 | 5000 | 5000 | 2500 | 2500 | 1000 | 1000 | 5200 |
| 29 | Tarakeswar Tourist Lodge | GUEST HOUSE ROAD, MANDIR PARA, P.O-TARAKESWAR, DIST: HOOGHLY, PIN: 712410; PH: (03212) 279332, MOBILE: 9732509927 | 16 | 1600 | 800 | 800 | 800 | 1600 | 1600 | 800 | 800 | 300 | 300 | 1800 |
| 30 | Malancha Tourist Lodge, Barrackpore | BARRACKPORE, Jahar Kunj, near Gandhi Ghat DIST: NORTH 24 PARGANAS, PIN-700120; PH: (033) 25920058, MOBILE: 9874026921 | 22 | 2200 | 1100 | 1100 | 1100 | 2200 | 2200 | 1100 | 1100 | 500 | 500 | 2400 |
| 31 | Kalighat Pilgrimage Facilitation Centre, Kolkata | 35A Kalighat Temple road, Kolkata- 700 026 ; Ph:- 033 2455 0658, Mobile : 9874026908 | 13 | 1500 | 800 | 800 | 800 | 1500 | 1500 | 800 | 800 | 300 | 300 | 1700 |
| 32 | Udayachal Tourist Lodge Kolkata | DG BLOCK, SECTOR-II, SALT LAKE, KOLKATA-700 091, PH: 033 23589347 TELEFAX: 23589788, MOBILE: 9874026899 | 30 | 2800 | 1400 | 1400 | 1400 | 2800 | 2800 | 1400 | 1400 | 500 | 500 | 3000 |
| | | | | | | | | | | | | | | |
| | Grand Total :- | | | 72200 | 36450 | 36450 | 36450 | 72200 | 72200 | 36450 | 36450 | 13200 | 13300 | 78900 |